



KAPUNDA

High School



ICT & Cyber Safety User Agreement

Students at Kapunda High School are encouraged to use ICT (Information Communication Technologies) for supporting and developing their education and learning the essential skills of becoming a digital citizen. Access to the school's computers, internet and services depends on students acting in accordance with the conditions set out in the **ICT & Cyber Safety Acceptable Use Policy**. A copy is available at <http://kapundahs.sa.edu.au/ict>

The **ICT & Cyber Safety Acceptable Use Policy** includes information about your obligations, responsibilities, and the nature of possible consequences associated with cyber-safety. Below is a brief summary of what is covered.

General ICT Agreement Summary:

- Students are expected to use the ICT facilities for educational related purposes only. Students can assume that their actions and files when using any computer in the school may be logged and monitored at any time, this includes (but not limited to) any stored content, internet use and e-mail. Files stored in their personal folders are not considered private (except from other students).

Cyber Safety Agreement Summary:

- ICT equipment and services should be used in a way that does not put users or others at risk and should not be used for bullying/harassment or for accessing inappropriate material.
- Caution should be taken when posting personal identification information online including any of the following: full name, address, email address, phone number, photos.

BYOD Agreement Summary:

- I give permission for my child to bring a personal electronic device to school for educational use.
- I understand that the device is for educational use only during school time and may be monitored.
- I understand that the school accepts no responsibility for loss or damage to this device.
- I understand my child will need to charge their computer at home, unless tested and tagged by the school.

Office 365 Agreement Summary:

- Users of LearnLink Office 365 services are responsible for the information/data in their account and any important information should be backed up. LearnLink Office 365 services are only to be used in relation to educational objectives, and must not be used to store, transmit or share sensitive or personal information.

I have read and agree to the terms laid out in the ICT & Cyber Safety Acceptable Use Policy:

Optional: You may choose to “opt out” of the BYOD or Office 365 sections of the agreement and not be granted access to these services. If you wish to opt out of either please circle: *Opt out BYOD* | *Opt out Office365*

Name of student: _____

Signature of Student: _____ Date: ___ / ___ / ___

Name of Parent/Caregiver: _____

Signature of Parent/Caregiver: _____ Date: ___ / ___ / ___

This agreement will remain ‘active’ during enrolment at Kapunda High School.

PLEASE RETURN THIS COPY TO THE IT HELPDESK

